**BOARD MEETING AGENDA**

Time:

Date:

Location:

| **Items** | **Action** | **Responsible** |
| --- | --- | --- |
|  | **Welcome and Apologies** Board members: Apologies:  |  | *Chair/Secretary*  |
|  | **Minutes of the Previous Meeting** |  | *Chair*  |
|  | **Standing Agenda Item – Conflict of interest declarations for agenda items**  |  | *All*  |
|  | **Standing Agenda Item – CEO Report**  |  |  |
|  | **Standing Agenda Item – Financial update**  |  |  |
|  | **Items for Decision**  |  |  |
|  | **Items for Discussion**  |  |  |
|  | **Items for Noting**   |  |  |
|  | **Conclusion** * Review action items
* Next meeting date
 |  |  |
|  | **Forward Agenda**  |  |  |